

**CITY OF LA CRESCENT**  
**AGENDA**  
**REGULAR MEETING**  
**AUGUST 23, 2021**  
**5:30 P.M.**

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CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL  
ACTION TO CHANGE AGENDA

**1. CONSENT AGENDA**

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- 1.1 MINUTES –AUGUST 9, 2021
- 1.2 BILLS PAYABLE THROUGH AUGUST 19, 2021
- 1.3 CASH BALANCE/ACTIVITY REPORT – JUNE 2021
- 1.4 LIBRARY REPORT – JUNE 2021

**2. PUBLIC HEARING**

5:30 – ANNEXATION – 8 PROPERTIES IN CRESCENT VALLEY

**3. ITEMS FOR CONSIDERATION**

- 3.1 PLANNING COMMISSION MINUTES – AUGUST 3, 2021
- 3.2 MnDOT LIMITED USE PERMIT RESOLUTION
- 3.3 TEMPORARY PARKING LOT CLOSURE REQUEST
- 3.4 MnDPS – DRIVERS EXAM LEASE AGREEMENT
- 3.5 ENGINEERING AGREEMENT – WAGON WHEEL PHASE 1
- 3.6 MnDOT – CAPITAL EQUIPMENT GRANT
- 3.7 CITY RESTRAINING ORDER
- 3.8
- 3.9
- 3.10

**4. UNFINISHED BUSINESS**

- 4.1

**CITY OF LA CRESCENT**  
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**5. MAYOR'S COMMENTS**

5.1

**6. STAFF CORRESPONDENCE/COMMITTEE UPDATES**

6.1

6.2

6.3

**7. CORRESPONDENCE**

7.1

7.2

7.3

**8. CHAMBER OF COMMERCE**

8.1

**9. ITEMS FOR NEXT AGENDA**

**10. ADJOURNMENT**

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MINUTES, REGULAR MEETING  
CITY COUNCIL, CITY OF LA CRESCENT, MINNESOTA  
AUGUST 9, 2021

Pursuant to due call and notice thereof, the first meeting of the City Council of the City of La Crescent for the month of August was called to order by Mayor Mike Poellinger at 5:30 PM in the La Crescent City Hall, La Crescent, Minnesota, on Monday, August 9, 2021.

Upon a roll call taken and tallied by the City Administrator, the following members were present: Members Ryan Hutchinson, Cherryl Jostad, Teresa O'Donnell-Ebner, Dale Williams, and Mayor Mike Poellinger. Members absent: None. Also present was City Administrator Bill Waller, City Attorney Skip Wieser, and City Administrative Assistant Angie Boettcher.

Mayor Poellinger asked if anyone wished to take action to change the agenda as presented. There were no changes requested.

**ITEM 1 – CONSENT AGENDA**

At this time, the Mayor read the following items to be considered as part of the Consent Agenda for this regular meeting:

- 1.1 MINUTES – JULY 26, 2021
- 1.2 BILLS PAYABLE THROUGH AUGUST 5, 2021

At the conclusion of the reading of the Consent Agenda, Mayor Poellinger asked if the Council wished to have any of the items removed from the Consent Agenda for further discussion. It was recommended to approve the July 26, 2021 Minutes with revisions to Item 3.3 (Review) – Carbon Free Energy Resolution as presented. Member Williams made a motion, seconded by Member Hutchinson, as follows:

**A MOTION TO APPROVE THE CONSENT AGENDA INCLUDING THE JULY 26, 2021 MINUTES WITH REVISIONS TO ITEM 3.3 (REVIEW) – CARBON FREE ENERGY RESOLUTION AS PRESENTED.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

**ITEM 3.1 – MnDOT LIMITED USE PERMIT RESOLUTION**

City Administrator Waller reviewed with City Council a correspondence received from MnDOT regarding the need to update another of the City's existing limited use permits. This limited use permit pertains to the City's Community Entrance Sign. City Council reviewed a resolution regarding the limited use permit. It

was recommended to City Council to adopt the resolution. Following review and discussion, Member O'Donnell-Ebner introduced the following resolution and moved its passage and adoption:

**RESOLUTION NO. 08-21-27**

**A RESOLUTION TO ENTER INTO A LIMITED USE PERMIT WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION**

IT IS RESOLVED that the City of La Crescent, Minnesota, enter into Limited Use Permit No. 2805-0051 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for maintenance and use by the City of La Crescent upon, along and adjacent to Trunk Highway No. 61 and limits of which are defined in said Limited Use Permit.

IT IS FURTHER RESOLVED by the City Council of the City of La Crescent, Minnesota that the Mayor and the City Administrator are authorized to execute the Limited Use Permit.

ADOPTED this 9<sup>th</sup> day of August, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member Hutchinson and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

**ITEM 3.2 – WILDWOOD STORMWATER AGREEMENT**

City Attorney Wieser reviewed with City Council that the property owners have signed the Wildwood Stormwater settlement agreement and release, paid their portion of the project costs, and the project is now set to proceed. This item was informational, and no action was taken.

### **ITEM 3.3 – AGENDA REQUEST – CEMETERY TRANSFER**

City Attorney Wieser reviewed with City Council an agenda request regarding the transfer of the Prospect Hill and Toledo Cemeteries to the City of La Crescent. City Council also reviewed a research memo from the League of Minnesota Cities regarding cemetery regulations. City Attorney Wieser reviewed the applicable State statutes with the City Council. Leon Thicke and Peg Senn Wansley addressed City Council regarding the transfer. Following discussion, Member Williams made a motion, seconded by Member O'Donnell-Ebner, as follows:

**MOTION TO ESTABLISH A COMMITTEE AND APPOINT MAYOR MIKE POELLINGER AND COUNCIL MEMBER DALE WILLIAMS TO REVIEW OPTIONS REGARDING THE TRANSFER OF THE PROSPECT HILL AND TOLEDO CEMETERIES TO THE CITY OF LA CRESCENT.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and Member Cherryl Jostad voted against the same. Member Ryan Hutchinson abstained from voting. The motion was declared duly carried by a 3-1 vote.

### **ITEM 3.4 – HAZARDOUS BUILDING DEMOLITION PROPOSALS**

City Attorney Wieser reviewed with City Council information regarding the property located at 226 3<sup>rd</sup> Street North in the City of La Crescent being determined to be a hazardous building. City Council reviewed a copy of the Court Order. City Council also reviewed proposals the City received to remove the structure. They included the following: Zenke, Incorporated - \$26,899.56; and VanGundy Excavating, LLP - \$39,500.00. It was recommended to City Council to accept the proposal submitted by Zenke, Incorporated in the amount of \$26,899.56, and amend the 2021 general fund budget to reflect this expenditure. City Attorney Wieser also reviewed the process for the City to recover the costs associated with the removal of the structure. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Jostad, as follows:

**MOTION TO ACCEPT THE PROPOSAL SUBMITTED BY ZENKE, INCORPORATED IN THE AMOUNT OF \$26,899.56 TO REMOVE THE HAZARDOUS BUILDING LOCATED AT 226 3<sup>RD</sup> STREET NORTH, AND AMEND THE 2021 GENERAL FUND BUDGET TO REFLECT THIS EXPENDITURE.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.5 – ANNEXATION REVIEW/UPDATE**

City Attorney Wieser updated City Council on the annexation of the properties located in Crescent Valley that are still in La Crescent Township. City Council also reviewed a map of these properties. This item was informational, and no action was taken.

### **ITEM 3.6 – MnDPS – DRIVERS EXAM LEASE AGREEMENT**

City Administrator Waller reviewed with City Council an e-mail and proposed lease to allow the Department of Public Safety to operate a drivers exam station in the current City Council Chambers. This creates an interesting dilemma for the City of La Crescent. The City has done the preliminary planning on reconfiguring City Hall and relocating the Motor Vehicle License Office into a majority of the current City Council Chambers. Due to the cost and availability of materials, along with the availability of contractors, to date the City has not moved forward on the proposed plan. The service provided by offering drivers exams at City Hall is convenient and well received by residents of this community. If the offices at City Hall are reconfigured, there is no other existing space in the current building that could be used to provide drivers exams. It was the consensus of City Council to follow-up with the MN Department of Public Safety about other alternatives and to have this item placed on the next City Council agenda.

### **ITEM 3.7 – ROTARY BIKE RIDE**

City Council reviewed a memo from La Crescent Police Chief Doug Stavenau and a correspondence from Ellen Krenz of the La Crescent Rotary Club regarding the Apple Blossom Bike Tour on August 14, 2021. Five rides are offered, all leaving from Abnet Fjeld. Some bicyclists will leave before the official start at 8:00 am, but the bulk of the riders will leave at 8:00 am. The riders on the 16-mile route will leave Abnet Field at 14<sup>th</sup> Street and travel along Highway 61 to the Dresbach Travel Center to ride along the Mississippi River to Dakota and back. The Rotary Club is requesting assistance from the Police Department to help bikers safely cross the traffic on Highway 61 at South 14<sup>th</sup> Street at 8:00 am. It was recommended to City Council to approve the La Crescent Police Department in assisting with the bicyclist crossing U.S. Hwy 16 at South 14<sup>th</sup> Street. Disruption to normal traffic flow is anticipated to be minimal. Following discussion, Member Hutchinson made a motion, seconded by Member Jostad, as follows:

**MOTION TO APPROVE THE LA CRESCENT POLICE DEPARTMENT IN ASSISTING WITH THE BICYCLIST CROSSING U.S. HWY 16 AT SOUTH 14<sup>TH</sup> STREET FOR THE LA CRESCENT ROTARY CLUB HOSTED APPLE BLOSSOM BIKE TOUR ON AUGUST 14, 2021 AT 8:00 AM.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.8 – AUTHORIZE EXPENDITURE – COVID REVIEW**

City Administrator Waller reviewed with City Council this item that was discussed at the last City Council meeting. It was recommended to City Council to approve hiring Ryan Stotts to prepare a written narrative, including a timeline and interviews, of the City's experiences to date during the COVID-19 pandemic. The estimated cost is between \$1,500 and \$2,000. There are funds in the City Council's discretionary portion of the budget for this expenditure. Following discussion, Member O'Donnell-Ebner made a motion, seconded by Member Williams, as follows:

**MOTION TO APPROVE HIRING RYAN STOTTS TO PREPARE A WRITTEN NARRATIVE, INCLUDING A TIMELINE AND INTERVIEWS, OF THE CITY'S EXPERIENCES TO DATE DURING THE COVID-19 PANDEMIC AT A COST NOT TO EXCEED \$2,000.00 AND TO USE FUNDS IN THE CITY COUNCIL'S DISCRETIONARY PORTION OF THE BUDGET FOR THIS EXPENDITURE.**

Upon a roll call vote taken and tallied by the City Administrator, the following Members voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried.

### **ITEM 3.9 – DONATION RESOLUTION**

City Council reviewed a Resolution regarding the acceptance of donations to the City for the month of July, 2021. Following review and discussion, Member Jostad introduced the following resolution and moved its passage and adoption:

#### **RESOLUTION NO. 08-21-28**

#### **RESOLUTION ACCEPTING DONATIONS MADE TO THE CITY OF LA CRESCENT IN JULY, 2021**

WHEREAS, the following donations were made to the City of La Crescent in the month of July, 2021:

1. Doug Albrecht wishes to donate \$1,000.00 to the La Crescent Fire Department for departmental purposes.
2. Breyer's Sales & Services wishes to donate \$100.00 to the La Crescent Police Department for Neighbor's Night Out.
3. Voss & Sons Construction wishes to donate \$125.00 to the La Crescent Police Department for Neighbor's Night Out.
4. Wieser Law Office wishes to donate \$75.00 to the La Crescent Police Department for Neighbor's Night Out.
5. Sons of Norway wishes to donate \$50.00 to the La Crescent Fire Department for departmental purposes.
6. Pat's Insurance Agency wishes to donate \$150.00 to the La Crescent Police Department for Neighbor's Night Out.
7. GreatBigOutlet.com wishes to donate \$200.00 to the La Crescent Police Department for Neighbor's Night Out.
8. Wieser Precast – Doric Vault wishes to donate \$200.00 to the La Crescent Police Department for Neighbor's Night Out.
9. Tom Niebeling Landscaping wishes to donate \$25.00 to the La Crescent Police Department for Neighbor's Night Out.
10. Crest Precast wishes to donate \$500.00 to the La Crescent Police Department for Neighbor's Night Out.
11. Zenke, Inc. wishes to donate \$100.00 to the La Crescent Police Department for Neighbor's Night Out.
12. Ryan Quanrud wishes to donate \$100.00 to the La Crescent Police Department for Neighbor's Night Out.
13. Destination Dental wishes to donate \$200.00 to the La Crescent Police Department for Neighbor's Night Out.
14. Peace Mind Counseling wishes to donate \$250.00 to the La Crescent Police Department for Neighbor's Night Out.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of La Crescent hereby accepts the donations stated above.

ADOPTED this 9<sup>th</sup> day of August, 2021.



SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by Member O'Donnell-Ebner and upon a roll call vote taken and tallied by the City Administrator, all Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the resolution duly passed and adopted.

**ITEM 5.1 – MAYOR'S COMMENTS – RECOGNITION CERTIFICATES**

City Council reviewed Recognition Certificates to Linda Larson, La Crescent City Planning Commission Member, and Mike Limberg, La Crescent City Park and Recreation Commission Member, for their years of service to the community. No action taken.

**ITEM 6.1 – EXPLORE LA CROSSE**

City Council reviewed the Agenda from the July 27, 2021 La Crosse County Convention & Visitors Bureau In Person Board Meeting, which included the Minutes from the June 15, 2021 Online Board Meeting. No action taken.

**ITEM 6.2 – CHOOSE LA CROSSE**

City Council reviewed the Choose La Crosse.com resource brochure for residents in the Greater La Crosse area. No action taken.

**ITEM 7.1 – CORRESPONDENCE – MN DEPARTMENT OF HEALTH**

City Council reviewed a correspondence dated June 21, 2021 from the MN Department of Health congratulating La Crescent on the 2020 Community Water Fluoridation 50 Year Award. No action taken.

**ITEM 7.2 – CORRESPONDENCE – GREENSTEP – STATE FAIR**

City Council reviewed a brochure asking GreenStep communities to volunteer for a shift at the Minnesota State Fair scheduled for August 26 – September 6, 2021. No action taken.

**ITEM 7.3 – CORRESPONDENCE – PAUL AND JUDY ULLAND**

City Council reviewed an email dated August 4, 2021 from Paul and Judy Ulland thanking the City for City water and sewer connections for their Hickory Lane neighborhood. No action taken.

**ITEM 8 – CHAMBER OF COMMERCE**

Eileen Krenz of the La Crescent Chamber of Commerce updated City Council on Chamber activity.

There being no further business to come before the Council at this time, Member Williams made a motion, seconded by Member Jostad, to adjourn the meeting. Upon a roll call vote taken and tallied by the City Administrator, the following Members present voted in favor thereof, viz;

Ryan Hutchinson	Yes
Cherryl Jostad	Yes
Teresa O'Donnell-Ebner	Yes
Dale Williams	Yes
Mike Poellinger	Yes

and none voted against the same. The motion was declared duly carried and the meeting duly adjourned at 6:14 PM.

APPROVAL DATE: \_\_\_\_\_

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator

# 1.2



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator  
DATE: August 19, 2021  
RE: Bills Payable

A handwritten signature in black ink, appearing to be "BW", is written over the "FROM" line of the memo.

Attached for review and consideration by the City Council are the bills payable for the period ending August 19, 2021. We would suggest that the City Council approve the payment of the bills as presented.

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>AMAZON CAPITAL SERVICES</b>						
1H46-T6GJ-PKW	COMM BLDG - CLEANING	08/07/2021	45.09	.00		
1H46-T6GJ-PKW	COMM BLDG - SMALL TOOLS	08/07/2021	102.98	.00		
1NNK-64WJ-Q4	COMM BLDG - SMALL TOOLS	08/07/2021	46.99	.00		
1YQR-FKXN-H6J	COMM BLDG - DUST MOPS	08/06/2021	39.88	.00		
Total 9956:			234.94	.00		
<b>ANCHOR SOLAR INVESTMENTS LLC</b>						
#22	ANIMAL RESCUE - SOLAR	08/01/2021	176.56	.00		
#22	MAINTENANCE BLDG - SOLAR	08/01/2021	344.33	.00		
#22	RADIUM PLANT - SOLAR	08/01/2021	344.33	.00		
Total 9859:			865.22	.00		
<b>AT&amp;T MOBILITY</b>						
7/21 FIRE	FD - WIRELESS	07/31/2021	100.76	.00		
7/21 MAINTENA	WATER - WIRELESS	07/31/2021	45.33	.00		
7/21 MAINTENA	SEWER - WIRELESS	07/31/2021	45.33	.00		
7/21 POLICE	PD - WIRELESS	07/31/2021	277.03	.00		
Total 9870:			468.45	.00		
<b>AUTOMATIC SYSTEMS CO.</b>						
36177S	REPAIR CRESCENT HILLS RESERVOIR	08/04/2021	3,221.52	.00		
Total 8881:			3,221.52	.00		
<b>BAKER &amp; TAYLOR</b>						
2036065989	LIBRARY - BOOKS	07/02/2021	46.71	.00		
2036078425	LIBRARY - BOOKS	07/09/2021	225.76	.00		
2036096338	LIBRARY - BOOKS	07/20/2021	125.27	.00		
2036102403	LIBRARY - BOOKS	07/23/2021	148.07	.00		
Total 8022:			545.81	.00		
<b>BENEFIT PLAN ADMINISTRATORS</b>						
5674	FSA ADMINISTRATIVE FEES	08/05/2021	52.00	52.00	08/16/2021	
Total 9724:			52.00	52.00		
<b>BERNIE J BUCHNER INC</b>						
869660	POOL - FAUCET REPAIR	08/06/2021	333.20	.00		
Total 129:			333.20	.00		
<b>BLUFF COUNTRY LLC</b>						
2020-353	EROSION CONTROL DEPOSIT REFUND	08/04/2021	500.00	.00		
2021-275	EROSION CONTROL DEPOSIT REFUND	08/04/2021	500.00	.00		
Total 9777:			1,000.00	.00		
<b>BREYER'S SALES AND SERVICE INC</b>						
14946	PARKS - MOWER TIRES	07/21/2021	532.97	.00		
Total 131:			532.97	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>BRIAN OLSON CONSTRUCTION, LLC</b>						
2021-271	EROSION CONTROL DEPOSIT REFUND	08/04/2021	500.00	.00		
Total 9971:			500.00	.00		
<b>CGMC</b>						
2021 SUMMER	CGMC SUMMER CONFERENCE	07/30/2021	175.00	.00		
Total 8321:			175.00	.00		
<b>CINTAS CORPORATION</b>						
4088989057	GOLF COURSE - CLEANING	07/06/2021	19.77	.00		
4088989122	MAINTENANCE - UNIFORMS	07/06/2021	14.56	.00		
4088989122	MAINTENANCE - CLEANING	07/06/2021	3.50	.00		
4088989152	CITY HALL - CLEANING	07/06/2021	31.79	.00		
4089688777	MAINTENANCE - UNIFORMS	07/12/2021	14.56	.00		
4089688777	MAINTENANCE - CLEANING	07/12/2021	3.50	.00		
4090360661	MAINTENANCE - UNIFORMS	07/19/2021	14.56	.00		
4090360661	MAINTENANCE - CLEANING	07/19/2021	3.50	.00		
4090360712	GOLF COURSE - CLEANING	07/19/2021	19.77	.00		
4090360727	CITY HALL - CLEANING	07/19/2021	31.79	.00		
4091019830	MAINTENANCE - CLEANING	07/26/2021	3.50	.00		
4091019830	MAINTENANCE - UNIFORMS	07/26/2021	14.56	.00		
Total 9696:			175.36	.00		
<b>CITY TREASURER'S OFFICE</b>						
179341	WASTEWATER TO LACROSSE	07/31/2021	17,887.68	.00		
Total 1086:			17,887.68	.00		
<b>CLEARWAY COMMUNITY SOLAR LLC</b>						
6/21 STMT	219 MAIN ST - UNIT LIGHTS	06/30/2021	134.12	.00		
6/21 STMT	321 MAIN ST - LIBRARY	06/30/2021	258.83	.00		
6/21 STMT	202 MAIN STREET - FLAG LIGHT	06/30/2021	6.48	.00		
6/21 STMT	608 S 7TH - POOL	06/30/2021	14.65	.00		
6/21 STMT	336 S 1ST ST - COMM BLDG	06/30/2021	224.95	.00		
6/21 STMT	193 MCINTOSH - BOOSTER	06/30/2021	329.08	.00		
6/21 STMT	1450 HWY 16 - LIFT STATION	06/30/2021	46.46	.00		
6/21 STMT	1200 JONATHAN - PARK SHELTER	06/30/2021	121.24	.00		
6/21 STMT	407 ORCHARDVIEW - BOOSTER	06/30/2021	554.66	.00		
6/21 STMT	200 STONEY PT WELL HOUSE	06/30/2021	1,562.29	.00		
6/21 STMT	520 S 14TH ST - ICE ARENA	06/30/2021	4,252.40	.00		
6/21 STMT	31 MCINTOSH RD - LIFT STATION	06/30/2021	35.05	.00		
6/21 STMT	1323 SPRUCE DR - ABNET FIELDS	06/30/2021	56.07	.00		
6/21 STMT	219 CHESTNUT ST - BRIDGE LIGHTS	06/30/2021	101.68	.00		
6/21 STMT	209 S WALNUT ST - LAC SIGN	06/30/2021	40.59	.00		
6/21 STMT	110 MIDNIGHT ST - LIFT STATION	06/30/2021	83.21	.00		
Total 9854:			7,821.76	.00		
<b>COLEMAN CUSTOM HOMES</b>						
2021-283	EROSION CONTROL DEPOSIT REFUND	08/04/2021	100.00	.00		
Total 9841:			100.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>CORE &amp; MAIN LP</b>						
P360713	WATER METERS	08/04/2021	8,045.05	.00		
Total 9647:			8,045.05	.00		
<b>CULLIGAN WATER CONDITIONING</b>						
285X20037705	CITY HALL - WATER COOLER RENTAL	08/01/2021	39.95	.00		
285X20037705	MAINT - WATER COOLER RENTAL	08/01/2021	39.95	.00		
285X20037705	PD - WATER COOLER RENTAL	08/01/2021	39.95	.00		
285X20063404	FD - WATER COOLER RENTAL	08/01/2021	42.70	.00		
Total 231:			162.55	.00		
<b>DEMCO INC</b>						
12180434	LIBRARY - PROCESSING MAT'L	08/13/2021	107.15	.00		
Total 316:			107.15	.00		
<b>DEPT OF NATURAL RESOURCES</b>						
7/27/21-8/2/21	WEEKLY RECREATIONAL VEH. REGIST.	08/02/2021	1,896.13	1,896.13	08/06/2021	
8/3-9/21	WEEKLY RECREATIONAL VEH. REGIST.	08/09/2021	316.20	316.20	08/13/2021	
Total 318:			2,212.33	2,212.33		
<b>DUERWACHTER, TODD</b>						
8/21 COMM BLD	COMM BLDG - NEW VINYL BASE	08/11/2021	635.37	.00		
Total 9427:			635.37	.00		
<b>E O JOHNSON CO.</b>						
INV991364	OFFICE 365	08/10/2021	196.00	.00		
Total 8614:			196.00	.00		
<b>E O JOHNSON CO INC - LEASE</b>						
29769715	CITY HALL - COPY MACHINE MAINT	07/26/2021	174.28	.00		
29769715	POLICE - COPY MACHINE MAINT	07/26/2021	104.57	.00		
29769715	BLDG/ZNG - COPY MACHINE MAINT	07/26/2021	104.57	.00		
29769715	PUBLIC WORKS - COPY MACHINE MAINT	07/26/2021	104.57	.00		
29769715	FIRE DEPT - COPY MACHINE MAINT	07/26/2021	69.71	.00		
29769715	WATER DEPT - COPY MACHINE MAINT	07/26/2021	69.71	.00		
29769715	SEWER DEPT - COPY MACHINE MAINT	07/26/2021	69.71	.00		
Total 9397:			697.12	.00		
<b>EARL F ANDERSEN INC</b>						
0127135-IN	STREET - SIGNS	07/30/2021	133.15	.00		
0127144-IN	STREET - SIGNS	07/30/2021	250.30	.00		
0127240-IN	VETS PARK TRAIL SIGN	08/12/2021	53.95	.00		
Total 404:			437.40	.00		
<b>EFTPS - ELECTRONIC FEDERAL TAX</b>						
7/28/21 P/R	FED/FICA/MEDICARE	08/04/2021	120.43	120.43	08/04/2021	
8/6/21 P/R	FED/FICA/MEDICARE	08/11/2021	22,300.10	22,300.10	08/11/2021	

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1127:			22,420.53	22,420.53		
<b>GENERAL SPRINKLER CORPORATION</b>						
36607	ICE ARENA - SPRINKLER SYSTEM REPAIRS INSPECTION	08/05/2021	335.00	.00		
36624	ICE ARENA - FIX SPRINKLER PIPES	08/09/2021	4,120.00	.00		
Total 8902:			4,455.00	.00		
<b>GOEDE, DOUGLAS</b>						
2021 BOOT	REIMBURSE - BOOTS	08/16/2021	125.00	.00		
Total 9660:			125.00	.00		
<b>HARTER TRUCKING, INC.</b>						
2020-265	EROSION CONTROL DEPOSIT REFUND	08/04/2021	250.00	.00		
Total 9949:			250.00	.00		
<b>HARTLAND CONSTRUCTION, LLC</b>						
2020-249	EROSION CONTROL DEPOSIT REFUND	08/04/2021	500.00	.00		
Total 9970:			500.00	.00		
<b>HENDERSON, TINA</b>						
2021 SHOE REI	REIMBURSE SHOW ALLOWANCE	08/09/2021	121.24	.00		
Total 9346:			121.24	.00		
<b>HETH, AARON</b>						
CREDIT - FINAL	CREDIT BALANCE REMAINING AFTER FINAL BILL	08/05/2021	3.27	3.27	08/10/2021	
Total 9972:			3.27	3.27		
<b>HOKAH CO-OP OIL ASSOCIATION</b>						
162515	GC - GAS FOR COURSE	07/21/2021	134.18	.00		
Total 715:			134.18	.00		
<b>JOHN TOWNER LLC</b>						
2019-122	EROSION CONTROL DEPOSIT REFUND	08/04/2021	500.00	.00		
Total 9772:			500.00	.00		
<b>JOHNSON, DONALD AND CHRISTINE</b>						
2020-248	EROSION CONTROL DEPOSIT REFUND	08/04/2021	100.00	.00		
Total 9967:			100.00	.00		
<b>KURITA AMERICA INC.</b>						
INV615155	WATER PLANT - REPLACE BROKEN VALVES	07/22/2021	1,058.94	.00		
Total 9934:			1,058.94	.00		
<b>LA CRESCENT AREA EVENT CENTER, INC.</b>						
7/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	08/11/2021	1,574.91	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9810:			1,574.91	.00		
<b>LA CRESCENT CHAMBER OF COMMERCE</b>						
7/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	08/11/2021	1,574.91	.00		
Total 1142:			1,574.91	.00		
<b>LA CROSSE AREA CONVENTION AND</b>						
7/21 LODGING T	LODGING TAX - MARKETING & PROMO AGREEMENT	08/11/2021	4,926.64	.00		
Total 9824:			4,926.64	.00		
<b>LAPPIN'S LLC</b>						
15462	DEEP CLEAN CARPETS - FIRE STATION	08/04/2021	450.33	.00		
15503	DEEP CLEAN - CITY HALL	08/10/2021	596.42	.00		
15503	DEEP CLEAN - FD/COMM BLDG	08/10/2021	729.73	.00		
Total 9677:			1,776.48	.00		
<b>LEAGUE OF MN CITIES INSURANCE</b>						
2020/2021 WC A	WC INS PREM - GENERAL FUND	08/01/2021	1,184.00	.00		
2020/2021 WC A	WC INS PREM - LIBRARY	08/01/2021	222.00	.00		
2020/2021 WC A	WC INS PREM - FIRE DEPT	08/01/2021	2.00	.00		
2020/2021 WC A	WC INS PREM - WATER	08/01/2021	4.00	.00		
2020/2021 WC A	WC INS PREM - SEWER	08/01/2021	138.00	.00		
2020/2021 WC A	WC INS PREM - GOLF COURSE	08/01/2021	33.00	.00		
Total 1115:			1,135.00	.00		
<b>LINNEMANN, H. WILLIAM</b>						
2020-225	EROSION CONTROL DEPOSIT REFUND	08/04/2021	100.00	.00		
Total 9968:			100.00	.00		
<b>MAYO CLINIC</b>						
8/1/21 STMT	2 NEW HIRE POST REQUIREMENT TESTING	07/06/2021	200.00	.00		
Total 9973:			200.00	.00		
<b>MIENERGY COOPERATIVE</b>						
7/21 STMT	ELECT UTILITIES-CRESC.HGTS.& WILDWOOD SEC LIGH	07/31/2021	245.81	245.81	08/19/2021	
7/21 STMT	ELECT UTILITIES-GC POP MACH.	07/31/2021	128.04	128.04	08/19/2021	
7/21 STMT	ELECT UTILITIES-GC CLUBHOUSE	07/31/2021	1,528.65	1,528.65	08/19/2021	
7/21 STMT	ELECT UTILITIES-GC IRRIGATION & PARKING LOTS LIGH	07/31/2021	1,091.60	1,091.60	08/19/2021	
7/21 STMT	ELECT UTILITIES - HORSETRACK MEADOWS LIFT STATI	07/31/2021	144.29	144.29	08/19/2021	
7/21 STMT	ELECT UTILITIES - WIESER PARK	07/31/2021	77.38	77.38	08/19/2021	
Total 2012:			3,215.77	3,215.77		
<b>MINNESOTA CHILD SUPPORT PAYMENT CENTER</b>						
8/20/21 0015639	MN CHILD SUPPORT	08/20/2021	602.21	.00		
8/6/21 15639670	MN CHILD SUPPORT	08/10/2021	602.21	602.21	08/10/2021	
Total 9597:			1,204.42	602.21		



Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
<b>MINNESOTA DEPT OF REVENUE</b>						
7/28/21 P/R	MN STATE WHT	08/04/2021	10.00	10.00	08/04/2021	
8/6/21 P/R	MN STATE WHT	08/11/2021	3,919.00	3,919.00	08/11/2021	
Total 227:			3,929.00	3,929.00		
<b>MINNESOTA ENERGY RESOURCES INC</b>						
7/21 STMT	ANIMAL SHELTER - GAS UTILITIES	07/31/2021	50.95	50.95	08/19/2021	
7/21 STMT	ICE ARENA - GAS UTILITIES	07/31/2021	41.00	41.00	08/19/2021	
7/21 STMT	COMM BLDG - GAS UTILITIES	07/31/2021	45.00	45.00	08/19/2021	
7/21 STMT	POOL - GAS UTILITIES	07/31/2021	1,793.63	1,793.63	08/19/2021	
7/21 STMT	CONTROL BLDG - GAS UTILITIES	07/31/2021	23.43	23.43	08/19/2021	
7/21 STMT	PUMP HOUSE MCINTOSH	07/31/2021	23.41	23.41	08/19/2021	
7/21 STMT	PUMP HOUSE ORCHARDVIEW	07/31/2021	18.00	18.00	08/19/2021	
7/21 STMT	ABNET FIELD RESTROOMS	07/31/2021	24.13	24.13	08/19/2021	
7/21 STMT	MAINTENANCE BUILDING	07/31/2021	50.77	50.77	08/19/2021	
7/21 STMT	LIBRARY GAS UTILITIES	07/31/2021	19.55	19.55	08/19/2021	
7/21 STMT	CITY HALL GAS UTILITIES	07/31/2021	66.93	66.93	08/19/2021	
Total 8171:			2,156.80	2,156.80		
<b>MINNESOTA PUMP WORKS</b>						
00015310	3 GRINDER PUMPS & GRINDER PUMP CPNTROL HANDL	08/06/2021	9,189.00	.00		
Total 9637:			9,189.00	.00		
<b>MINNESOTA STATE RETIREMENT SYS</b>						
8/6/21 P/R	DEFERRED COMP. DEDUCTIONS/CONTRIBUTIONS	08/11/2021	6,491.15	6,491.15	08/11/2021	
Total 1285:			6,491.15	6,491.15		
<b>NELSON, CHRISTIAN</b>						
2019-104	EROSION CONTROL DEPOSIT REFUND	08/04/2021	100.00	.00		
Total 9969:			100.00	.00		
<b>NORTHERN BEVERAGE DISTRIBUTING</b>						
824698	GC - BEER FOR RESALE	08/05/2021	328.40	.00		
Total 2311:			328.40	.00		
<b>NORTHLAND SECURITIES INC</b>						
6774	TIF ANNUAL REPORTING - GUNDERSEN CLINIC	08/04/2021	1,000.00	.00		
6774	TIF ANNUAL REPORTING - HETH HARDWARE	08/04/2021	1,000.00	.00		
6774	TIF ANNUAL REPORTING - SCHUMACHER KISH	08/04/2021	1,000.00	.00		
6774	TIF ANNUAL REPORTING - HOTEL/EVENT CENTER	08/04/2021	1,000.00	.00		
6774	TIF ANNUAL REPORTING - ANIMAL CLINIC	08/04/2021	1,000.00	.00		
Total 8272:			5,000.00	.00		
<b>NUTRIEN AG SOLUTIONS, INC.</b>						
46367890	PARKS - CHEMICALS	07/29/2021	511.07	.00		
Total 9812:			511.07	.00		
<b>OLD DUTCH FOODS, INC.</b>						
10739902	GC - CHIPS FOR RESALE	07/24/2021	113.54	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 9016:			113.54	.00		
<b>OLIVER, CHRISTOPHER L.</b>						
2021 BOOT	BOOT REIMBURSEMENT	08/04/2021	125.00	125.00	08/10/2021	
Total 8568:			125.00	125.00		
<b>PENDELTON TURF SUPPLY INC</b>						
2536	GC - CHEMICALS	07/22/2021	2,256.00	.00		
2536	GC - SMALL TOOLS	07/22/2021	55.03	.00		
Total 9169:			2,311.03	.00		
<b>PRIZM</b>						
35823	PD - OFFICE ENVELOPES	08/12/2021	240.00	.00		
Total 9431:			240.00	.00		
<b>PUBLIC EMPLOYEES RETIREMENT AS</b>						
7/21 DCP	RETIREMENT DEDUCTIONS/CONTRIB.-DCP	08/10/2021	170.00	170.00	08/10/2021	
8/6/21 CORD/PF	RETIREMENT DEDUCTIONS/CONTRIB.-CORD & PF	08/10/2021	13,319.81	13,319.81	08/10/2021	
Total 1612:			13,489.81	13,489.81		
<b>PUMP 4 LESS</b>						
7/21 CITY	PARKS DEPT-MOTOR FUEL	07/31/2021	20.65	.00		
7/21 POLICE	POLICE DEPT - MOTOR FUEL	07/31/2021	477.92	.00		
Total 8604:			498.57	.00		
<b>QUILLINS LA CRESCENT</b>						
7/21 STMT	PD - OFFICE	07/31/2021	17.95	.00		
7/21 STMT	GC - FOOD	07/31/2021	56.33	.00		
Total 1707:			74.28	.00		
<b>REHN, MICHAEL AND SHELLIE</b>						
2020-264	EROSION CONTROL DEPOSIT REFUND	08/04/2021	500.00	.00		
Total 9966:			500.00	.00		
<b>REINHART FOODSERVICE</b>						
866063	POOL - CONCESSIONS	07/30/2021	354.20	.00		
871532	POOL - CONCESSIONS	08/04/2021	899.47	.00		
Total 1817:			1,253.67	.00		
<b>SCHOMERS, JEROME</b>						
337852	PAINT - COMM RM	08/09/2021	1,500.00	.00		
Total 930:			1,500.00	.00		
<b>SCHOTT DISTRIBUTING CO., INC.</b>						
430530	GC - BEER	07/15/2021	650.20	.00		
432351	GC - BEER	07/29/2021	288.00	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 1931:			938.20	.00		
<b>SOUTHEAST LIBRARIES COOP</b>						
049170	LIB - SELCO AUTOMATION FEE	08/04/2021	1,286.01	.00		
Total 1962:			1,286.01	.00		
<b>SPLISH SPLASH AUTO BATH</b>						
07/21/21	PD - CAR WASH TOKENS	07/21/2021	97.20	.00		
08/02/21	PD - CAR WASH TOKENS	08/02/2021	81.00	.00		
Total 8567:			178.20	.00		
<b>SPRING GROVE SODA POP, INC.</b>						
28973	GC - POP	08/05/2021	148.50	.00		
Total 1915:			148.50	.00		
<b>SUPERIOR TURF SERVICES</b>						
1324	GC - CHEMICALS	07/23/2021	1,519.46	.00		
Total 9826:			1,519.46	.00		
<b>THORSON GRAPHICS LLC</b>						
7919	VETS PARK SIGN	07/29/2021	174.37	.00		
7953	CITY OF LAC SIGN - COMM BLDG	08/16/2021	451.74	.00		
Total 8998:			626.11	.00		
<b>UNITED STATES POSTMASTER</b>						
8/21 PAST DUE	PAST DUE WATER/SEWER - WATER	08/19/2021	31.14	31.14	08/19/2021	
8/21 PAST DUE	PAST DUE WATER/SEWER - SEWER	08/19/2021	31.14	31.14	08/19/2021	
Total 2102:			62.28	62.28		
<b>VERIZON WIRELESS</b>						
9885091933	BLDG/ZNG DEPT. - WIRELESS	07/28/2021	30.02	.00		
9885091933	WATER DEPT - WIRELESS	07/28/2021	35.01	.00		
9885091933	SEWER DEPT - WIRELESS	07/28/2021	35.01	.00		
9885091933	PD - WIRELESS	07/28/2021	1,340.55	.00		
Total 8973:			1,440.59	.00		
<b>VISION DESIGN GROUP</b>						
101281	AVADA WORDPRESS LICENSE	08/06/2021	60.00	.00		
Total 9254:			60.00	.00		
<b>WATCHGUARD VIDEO</b>						
ADVREP216475	REPLACE BROKEN BODY CAMERA - PD	08/05/2021	480.00	.00		
Total 9611:			480.00	.00		
<b>WERNER ELECTRIC</b>						
S010535613.002	REPLACE BROKEN OHP SHELTER LIGHTS	08/03/2021	413.75	.00		

Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 8979:			413.75	.00		
<b>XCEL ENERGY</b>						
7/21 STMT	CITY HALL	07/31/2021	741.37	741.37	08/19/2021	
7/21 STMT	LIFT STATION MIDNIGHT	07/31/2021	47.25	47.25	08/19/2021	
7/21 STMT	FLAG LIGHT 202 MAIN	07/31/2021	12.07	12.07	08/19/2021	
7/21 STMT	FLAG LIGHT 226 MAIN	07/31/2021	16.62	16.62	08/19/2021	
7/21 STMT	SIGN LIGHT 525 S CHESTNUT	07/31/2021	12.76	12.76	08/19/2021	
7/21 STMT	GARAGE	07/31/2021	28.47	28.47	08/19/2021	
7/21 STMT	RESERVOIR CRESCENT HILLS	07/31/2021	13.52	13.52	08/19/2021	
7/21 STMT	WWTP	07/31/2021	837.20	837.20	08/19/2021	
7/21 STMT	WELL HOUSE STONEY PT	07/31/2021	128.32	128.32	08/19/2021	
7/21 STMT	LIFT STATION HWY 16	07/31/2021	56.31	56.31	08/19/2021	
7/21 STMT	SHORE ACRES GRINDERS	07/31/2021	279.86	279.86	08/19/2021	
7/21 STMT	STREET LIGHTS PO BOX 142	07/31/2021	5,606.03	5,606.03	08/19/2021	
7/21 STMT	ICE ARENA	07/31/2021	1,265.69	1,265.69	08/19/2021	
7/21 STMT	LIFT STATION MCINTOSH RD E	07/31/2021	26.12	26.12	08/19/2021	
7/21 STMT	WELL 3	07/31/2021	1,730.60	1,730.60	08/19/2021	
7/21 STMT	WELL 2	07/31/2021	1,472.70	1,472.70	08/19/2021	
7/21 STMT	RADIUM PLANT	07/31/2021	1,801.10	1,801.10	08/19/2021	
Total 1410:			14,075.99	14,075.99		
<b>ZENKE INC</b>						
6649	FIRE DEPT - EMERGENCY SERV FOR KISTLER FIRE	07/22/2021	800.00	.00		
Total 2412:			800.00	.00		
<b>ZIEBELL'S HIAWATHA FOODS INC</b>						
310457	GC - CLNG SUPL	07/02/2021	115.22	.00		
310457	GC - KITCHEN SUPPLIES	07/02/2021	100.86	.00		
310457	GC - FOOD	07/02/2021	177.47	.00		
311127	GC - CLNG SUPL	07/09/2021	90.60	.00		
311127	GC - FOOD	07/09/2021	112.66	.00		
311810	GC - CHIPS/NUTS/SNACKS	07/16/2021	31.01	.00		
311810	GC - FOOD	07/16/2021	298.58	.00		
311810	GC - CLNG SUPL	07/16/2021	95.48	.00		
313216	GC - CLNG SUPL	07/30/2021	117.60	.00		
313216	GC - FOOD	07/30/2021	16.64	.00		
313216	GC - CHIPS/NUTS/SNACKS	07/30/2021	161.30	.00		
313253	GC - KITCHEN SUPPLIES	07/30/2021	54.00	.00		
Total 2417:			1,371.42	.00		
Grand Totals:			162,995.00	68,836.14		

#1.3

CITY OF LA CRESCENT  
CASH BALANCES  
JUNE 30, 2021

FUND	AUDITED 12/31/2020 BALANCE	UNAUDITED 6/30/2021 BALANCE
GENERAL (101)		
Unreserved	1,624,986.40	1,800,964.44
TOTAL GENERAL FUND	<u>1,624,986.40</u>	<u>1,800,964.44</u>
REVOLVING LOAN FUND (204)		
SCDP Grant Funds Returned	21,732.93	21,732.93
TOTAL REVOLVING LOAN FUND	<u>21,732.93</u>	<u>21,732.93</u>
LIBRARY (211)		
Unreserved	-30,835.56	240.96
TOTAL LIBRARY	<u>-30,835.56</u>	<u>240.96</u>
FIRE DEPARTMENT (213)		
Unreserved	320,580.97	272,984.05
	<u>320,580.97</u>	<u>272,984.05</u>
TAX INCREMENT FINANCE DISTRICTS		
Tax Increment 2-1 Duckett (252)	23,755.41	22,726.92
Tax Increment 5-1 Heth's (257)	5,506.47	1,180.07
Tax Increment 4-2 Gundersen (258)	95,043.92	122,777.97
Tax Increment 6-1 Schumacher Kish (259)	15,688.76	19,269.19
Tax Increment 1-8 Event Ctr/Hotel (260)	1,007.18	36,063.38
Tax Increment 1-9 31 S. Walnut (261)	0.00	-6,947.79
	<u>141,001.74</u>	<u>195,069.74</u>
DEBT SERVICE		
Bonds Paid Up (300)	19,398.35	19,624.72
2009A G.O. Refunding Bonds (322)	201,083.81	163,746.11
2011A G.O. Imp. Bonds (324)	20,190.82	-13,458.29
2011B G.O. Rec. Facilities (325)	272,697.18	217,439.49
2013A G.O. Equipment Certificates (326)	126,647.83	175,267.74
2016A G.O. Refunding Bonds (327)	97,458.66	67,368.93
2017A G.O. Equipment Certificates (328)	114,576.15	77,705.37
2018A G.O. Imp. Bonds (329)	157,553.88	128,035.47
2019A G.O. Equipment Certificates (330)	55,483.93	28,836.27
2019B G.O. Imp. Bonds (331)	5,450.17	17,765.15
2020A G.O. Imp. Bonds-HTM (332)	568,130.57	927,271.15
2020A G.O. Imp. Bonds-Arena (333)	2,308.07	-0.01
TOTAL DEBT SERVICE	<u>1,640,979.42</u>	<u>1,809,602.10</u>

CITY OF LA CRESCENT  
CASH BALANCES  
JUNE 30, 2021

FUND	AUDITED 12/31/2020 BALANCE	UNAUDITED 6/30/2021 BALANCE
<b>CAPITAL PROJECTS</b>		
2017A Equipment Certificate (446)	176,676.99	78,398.34
2019B G.O. Improvement Projects (449)	8,939.46	8,603.21
2020A G.O. Improvement Projects (450)	662,916.41	740,690.77
<b>TOTAL CAPITAL PROJECTS</b>	<b>848,532.86</b>	<b>827,692.32</b>
 <b>WATER FUND (601)</b>		
Unreserved	43,586.60	-196,858.47
2008A Water Revenue Bonds	0.00	0.00
2012B Water Revenue Bonds	0.00	0.00
2016A Water Revenue Bonds	0.00	0.00
<b>TOTAL WATER FUND</b>	<b>43,586.60</b>	<b>-196,858.47</b>
 <b>SEWER FUND (602)</b>		
Unreserved	-223,722.55	-364,961.10
2008A Sewer Revenue Bonds	0.00	0.00
2012B Sewer Revenue Bonds	0.00	0.00
2016A Sewer Revenue Bonds	0.00	0.00
Designated Funds for Plant Replacement	262,643.64	263,926.07
<b>TOTAL SEWER FUND</b>	<b>38,921.09</b>	<b>-101,035.03</b>
 <b>SOLID WASTE (603)</b>		
Unreserved	26,057.67	28,591.48
<b>TOTAL SOLID WASTE</b>	<b>26,057.67</b>	<b>28,591.48</b>
 <b>LICENSE BUREAU (604)</b>		
Unreserved	330,325.15	299,392.97
<b>TOTAL LICENSE BUREAU</b>	<b>330,325.15</b>	<b>299,392.97</b>
 <b>PINE CREEK GOLF COURSE (613)</b>		
Unreserved	-56,429.67	7,646.14
<b>TOTAL GOLF COURSE</b>	<b>-56,429.67</b>	<b>7,646.14</b>
 <b>ICE ARENA (615)</b>		
Unreserved	-229,864.18	-237,249.89
	-229,864.18	-237,249.89
 <b>TOTAL FUNDS</b>	<b>\$4,719,575.42</b>	<b>\$4,728,773.74</b>

CITY OF LA CRESCENT  
CASH & INVESTMENT ANALYSIS  
JUNE 30, 2021

PETTY CASH & CASH DRAWERS	3,850.00
NOW CHECKING (5000047)/SWEEP ACCT	3,258,066.17
PSN DEPOSITORY ACCT (40031122)	4,806.50
PINE CREEK GOLF COURSE (9191115)	18,386.26
ICD SECURITIES, INC. MM (33682956)	504.06
HOME FEDERAL SAVINGS ACCT (4000061304)	140,160.75
MULTI-BANK SECURITIES, INC. - MM	0.00
MULTI-BANK SECURITIES, INC. - GOVT SEC.	0.00
MULTI-BANK SECURITIES, INC. - CD'S	938,000.00
ICD SECURITIES, INC. CD'S	365,000.00
HOME FEDERAL SAVINGS - CD	0.00
	<u>\$4,728,773.74</u>

<u>TOTAL INVESTMENTS-THIS YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	3,425,773.74
CD'S	1,303,000.00
GOVERNMENT SECURITIES	0.00
	<u>4,728,773.74</u>
RATES ON INVESTMENTS	0.10% - 2.65%

<u>TOTAL INVESTMENTS-LAST YEAR</u>	
MONEY MARKET, TREAS INDEX & CASH ACCTS	5,563,421.77
CD'S	1,298,927.40
GOVERNMENT SECURITIES	0.00
	<u>6,862,349.17</u>
RATES ON INVESTMENTS	0.80% - 2.65%

#1.4

CITY OF LACRESCENT

Trial Balance  
GL Period: 06/21  
LIBRARY FUNDPage: 1  
Aug 18, 2021 08:58AM

## Report Criteria:

Actual Amounts  
All Accounts  
Include FUNDS: 211  
Page and Total by FUND  
All Segments Tested for Total Breaks

Account Number	Title	Debit Amount	Credit Amount
211-10000	CASH & INVESTMENTS	240.96	
211-10200	PETTY CASH-LIBRARY	.00	
211-10450	INTEREST RECEIVABLE	.00	
211-10700	TAXES RECEIVABLE DELINQUENT	753.03	
211-11550	ACCTS RECEIVABLE - OTHER	.00	
211-13203	DUE FROM COUNTY	.00	
211-15500	PREPAID INSURANCE	4,126.31	
211-20200	ACCOUNTS PAYABLE		1,851.32-
211-21500	ACCRUED INTEREST PAYABLE		173.55-
211-21600	ACCRUED WAGES/SAL PAYABLE	.00	
211-22810	SALES TAX PAYABLE-LIBRARY	.00	
211-25300	FUND BALANCE	33,019.94	
211-31013	LIBRARY TAX REVENUE		93,946.29-
211-31014	HOUSTON COUNTY LIBRARY LE		22,075.46-
211-31051	EXCESS TIF REVENUE REFUND	.00	
211-33161	FEDERAL CARES ACT FUNDS	.00	
211-33402	MARKET VALUE HOMESTEAD CREDIT	.00	
211-33620	WINONA COUNTY FUNDING		1,727.71-
211-34761	SELCO LIBRARY GRANT	.00	
211-34762	COPY MACHINE REVENUE		342.84-
211-34763	COMPUTER PRINTER REVENUE		301.70-
211-35103	FINES		665.51-
211-36200	MISCELLANEOUS INCOME	.00	
211-36210	INTEREST ON INVESTMENTS	.00	
211-36230	CONTRIBUTIONS		8,894.07-
211-36232	SUMMER SPONSORS		1,350.00-
211-36233	CONTRIBUTION-LA CRESC. TWNSHP		3,000.00-
211-36236	COMPUTER FUND REVENUE	.00	
211-36238	GRANT/SCHOLARSHIP FUNDING	.00	
211-36241	INSURANCE REIMBURSEMENT	.00	
211-36243	ACE CAPITAL CREDITS	.00	
211-39200	FRIENDS OF THE LIBRARY	.00	
211-39201	TRANSFER FROM GEN. FUND	.00	
211-45500-101	WAGES - FULL-TIME	39,442.36	
211-45500-102	OVERTIME PAY	23.40	
211-45500-103	WAGES - PART-TIME	12,827.62	
211-45500-111	SEVERANCE PAY	.00	
211-45500-121	EMPLOYER FICA EXPENSE	4,048.97	
211-45500-122	PERA CONTRIBUTIONS	3,881.99	
211-45500-131	EMPLOYER PAID HEALTH INS	5,767.80	
211-45500-152	WORKERS COMP BENEFITS	.00	
211-45500-200	LIBRARY OFFICE SUPPLIES	486.88	
211-45500-202	COPY MACHINE SUPPLIES	.00	
211-45500-203	COMPUTER PRINTER SUPPLIES	.00	
211-45500-211	CLEANING & SANITARY SUPPLIES	52.99	
211-45500-220	SUMMER PROGRAM SUPPLIES	1,003.49	
211-45500-221	WINTER READING PROG EXPENSES	351.69	
211-45500-310	OTHER CONTRACTED SERVICES	2,128.97	
211-45500-321	TELEPHONE-LIBRARY	879.67	



Account Number	Title	Debit Amount	Credit Amount
211-45500-322	POSTAGE-LIBRARY	63.06	
211-45500-331	TRAVEL EXPENSES	.00	
211-45500-350	PRINTING AND PUBLISHING	55.00	
211-45500-360	INSURANCE	2,349.02	
211-45500-381	UTILITIES-ELECTRIC	1,141.42	
211-45500-382	UTILITIES-WATER/SEWER	174.95	
211-45500-383	UTILITIES-GAS	431.26	
211-45500-384	REFUSE DISPOSAL	60.00	
211-45500-401	REPAIR/MAINT-BUILDINGS	11.98	
211-45500-404	REPAIR/MAINT-EQUIPMENT	.00	
211-45500-406	REPAIR/MAINT-COMPUTERS	4,145.00	
211-45500-414	LIMITED ACCESS LINE	9,814.96	
211-45500-415	RENTALS-OTHER EQUIPMENT	36.00	
211-45500-430	MISCELLANEOUS	.00	
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	
211-45500-433	DUES & MEMBERSHIPS	.00	
211-45500-434	LEGACY GRANT EXPENDITURES	.00	
211-45500-504	BOOKS - GRANT FUNDED	756.77	
211-45500-505	BOOKS,PERIODICALS,VIDEOS ETC	5,242.55	
211-45500-506	PROCESSING MATERIALS	735.15	
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	
211-45500-570	OFFICE EQUIP. & FURNISHINGS	.00	
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	
211-45500-580	C.O. OTHER EQUIPMENT	.00	
211-45500-610	INTEREST EXPENSE	275.26	
Total LIBRARY FUND:		134,328.45	134,328.45-
Net Income:			36,115.37-
Grand Totals:		134,328.45	134,328.45-
Net Income:			36,115.37-

## Report Criteria:

Actual Amounts  
All Accounts  
Include FUNDS: 211  
Page and Total by FUND  
All Segments Tested for Total Breaks



Account Number	Account Title	2019 Pri Year 2 Actual	2020 Pri Year Actual	01/21-06/21 Cur YTD Actual	2021 Cur Year Budget	2021 Cur Year Unexpended
211-45500-122	PERA CONTRIBUTIONS	8,959	8,322	3,882	8,552	4,670
Budget notes:						
7.5%						
211-45500-131	EMPLOYER PAID HEALTH INS	29,789	11,064	5,768	20,412	14,644
211-45500-152	WORKERS COMP BENEFITS	.00	.00	.00	.00	.00
211-45500-200	LIBRARY OFFICE SUPPLIES	2,431	1,179	487	2,200	1,713
211-45500-202	COPY MACHINE SUPPLIES	.00	.00	.00	.00	.00
211-45500-203	COMPUTER PRINTER SUPPLIES	732	31	.00	700	700
211-45500-211	CLEANING & SANITARY SUPPLIES	137	324	53	600	547
211-45500-220	SUMMER PROGRAM SUPPLIES	1,708	1,865	1,003	2,800	1,797
211-45500-221	WINTER READING PROG EXPENSES	.00	.00	352	.00	352-
211-45500-310	OTHER CONTRACTED SERVICES	3,652	3,529	2,129	4,500	2,371
211-45500-321	TELEPHONE-LIBRARY	1,626	1,731	880	1,800	920
211-45500-322	POSTAGE-LIBRARY	136	131	63	300	237
211-45500-331	TRAVEL EXPENSES	1,428	41	.00	500	500
211-45500-350	PRINTING AND PUBLISHING	200	.00	55	300	245
211-45500-360	INSURANCE	4,257	4,789	2,349	4,250	1,901
211-45500-381	UTILITIES-ELECTRIC	2,193	2,044	1,141	3,300	2,159
211-45500-382	UTILITIES-WATER/SEWER	392	336	175	400	225
211-45500-383	UTILITIES-GAS	1,010	713	431	1,200	769
211-45500-384	REFUSE DISPOSAL	120	120	60	120	60
211-45500-401	REPAIR/MAINT-BUILDINGS	173	2,861	12	400	388
211-45500-404	REPAIR/MAINT-EQUIPMENT	1	.00	.00	.00	.00
211-45500-406	REPAIR/MAINT-COMPUTERS	4,145	5,799	4,145	4,145	.00
211-45500-414	LIMITED ACCESS LINE	17,207	16,084	9,815	25,000	15,185
211-45500-415	RENTALS-OTHER EQUIPMENT	72	1,350	36	120	84
Budget notes:						
Water Cooler						
211-45500-430	MISCELLANEOUS	.00	.00	.00	.00	.00
211-45500-432	UNCOLLECTIBLE ACCOUNTS	.00	.00	.00	.00	.00
211-45500-433	DUES & MEMBERSHIPS	282	407	.00	195	195
211-45500-434	LEGACY GRANT EXPENDITURES	.00	.00	.00	.00	.00
211-45500-504	BOOKS - GRANT FUNDED	.00	1,231	757	.00	757-
211-45500-505	BOOKS, PERIODICALS, VIDEOS ETC	10,841	6,583	5,243	11,000	5,757
211-45500-506	PROCESSING MATERIALS	1,239	653	735	1,200	465
211-45500-520	C.O.-BUILDINGS-LIBRARY	.00	.00	.00	.00	.00
211-45500-570	OFFICE EQUIP. & FURNISHINGS	2,675	1,992	.00	.00	.00
211-45500-575	C.O.-COMPUTER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-580	C.O. OTHER EQUIPMENT	.00	.00	.00	.00	.00
211-45500-610	INTEREST EXPENSE	1,297	584	275	1,480	1,205
Total LIBRARY EXPENSES:		249,301	209,855	96,188	220,526	124,338
LIBRARY FUND Revenue Total:		233,563	232,060	132,304	230,668	98,364
LIBRARY FUND Expenditure Total:		249,301	209,855	96,188	220,526	124,338
Net Total LIBRARY FUND:		15,738-	22,205	36,115	10,142	25,974-
Net Grand Totals:		15,738-	22,205	36,115	10,142	25,974-

5:30 Public Hearing



## WIESER LAW OFFICE, P.C.

ATTORNEYS AT LAW  
WIESER PROFESSIONAL BUILDING  
33 SOUTH WALNUT - SUITE 200  
LA CRESCENT, MN 55947

KELLY M. IVERSON  
AL "SKIP" WIESER, III

PHONE: (507) 895-8200  
FAX: (507) 895-8458

AL WIESER, JR.  
*Emeritus*

**TO:** Mayor and City Council  
**CC:** Bill Walter, City Administrator  
**FROM:** Skip Wieser, City Attorney  
**DATE:** August 18, 2021 8/18/21  
**RE:** Annexation for Crescent Valley Properties 100% Surrounded by the City

Attached for City Council consideration is Ordinance No. 553. This Ordinance relates to the properties in Crescent Valley that are completely surrounded by the City. The Ordinance provides for a cash payment to the Town of La Crescent for two (2) years following completion of the annexation. The cash payments represent that portion of the real estate taxes that is currently received by the Township for the properties. Potential findings for the Council to consider in support of this Ordinance are as follows:

1. The properties contained in the Ordinance are completely surrounded by the City limits and are about to become urban or suburban in nature;
2. The properties are currently not within a flood plain or shoreline area;
3. More than 30 days written notice was provided to the Town of La Crescent and contiguous landowners; and
4. Minnesota Statute §414.033 Subd. 13 is not applicable as there will be no change in the electric utilities service provider.

**ORDINANCE NO. 553**

**AN ORDINANCE OF THE CITY OF LA CRESCENT, MINNESOTA ANNEXING  
LAND LOCATED IN LA CRESCENT TOWNSHIP, HOUSTON COUNTY,  
MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(2),  
PERMITTING ANNEXATION BY ORDINANCE**

**WHEREAS**, said property is unincorporated and is completely surrounded by land within the municipal limits of the City of La Crescent;

**WHEREAS**, said property is urban or suburban in nature;

**WHEREAS**, the City of La Crescent held a public hearing pursuant to Minnesota Statutes § 414.033 Subd. 2b, on August 23, 2021, following thirty (30) days written notice by certified mail to the Town of La Crescent and to all landowners within and contiguous to the area legally described in attached Exhibit A, to be annexed; and

**WHEREAS**, provisions of Minnesota Statutes § 414.033 Subd. 13 are not applicable in that there will be no change in the electric utility service provider resulting from the annexation of the territory to the municipality.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CRESCENT  
HEREBY ORDAINS AS FOLLOWS:**

1. The City Council hereby determines that the property as hereinafter described is completely surrounded by the city limits and is urban or suburban in nature.
2. None of the property is now included within the limits of any city, or in any area that has already been designated for orderly annexation pursuant to Minnesota Statute § 414.0325.
3. The corporate limits of the City of La Crescent, Minnesota, are hereby extended to include the following described property, said land being completely surrounded by the municipal limits of the City of La Crescent. The land to be annexed is described on Exhibit A.

The described property on Exhibit A consists of a total of 6.055 acres, more or less. Copies of the corporate boundary map showing the property to be annexed and its relationship to the corporate boundaries and all appropriate plat maps are attached hereto as Exhibit B.

4. The City of La Crescent, pursuant to Minnesota Statutes § 414.036, that with respect to the property taxes payable on the area legally described on attached Exhibit A, hereby annexed, shall make a cash payment to the Town of La Crescent in accordance with the following schedule:

- a. In the first year following the year in which the City of La Crescent could first levy on the annexed area, an amount equal to \$5,030.49; and
  - b. In the second and final year, an amount equal to \$5,030.49.
5. That pursuant to Minnesota Statutes § 414.036 with respect to any special assessments assigned by the Town to the annexed property and any portion of debt incurred by the Town prior to the annexation and attributable to the property to be annexed, but for which no special assessments are outstanding, for the area legally described on attached Exhibit A there are no special assessments or debt incurred by the Town on the subject are for which reimbursement is required.
6. The City will not require a mandatory connection to municipal sanitary sewer for a period of six (6) years after the adoption of this Ordinance, unless a public safety threat exists, or the property is sold or otherwise conveyed. In said event, the property owner will need to connect to municipal sanitary sewer within one (1) year of the date of sale or conveyance.
7. That the City Administrator of the City of La Crescent is hereby authorized and directed to file a copy of this Ordinance with the Municipal Boundary Adjustment Unit of the Office of Administrative Hearings, the Minnesota Secretary of State, the Houston County Auditor, and the La Crescent Township Clerk.
8. That this Ordinance shall be in full force and effect and final upon the date this Ordinance is approved by the Office of Administrative Hearings.

PASSED AND ADOPTED by the City Council of the City of La Crescent, Minnesota,  
this 23<sup>rd</sup> day of August, 2021.

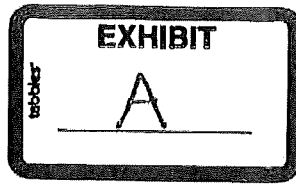
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Mayor

ATTEST:

---

City Administrator



DeBoer/1603 West Ln/08.0460.000 and 08.0124.003:

PARCEL A

LOT TWELVE (12), BLOCK ONE (1) CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA; AND

PARCEL B

A PARCEL OF LAND LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE¼ SW¼) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104) NORTH, RANGE FOUR (4) WEST, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH QUARTER CORNER OF SAID SECTION NINE (9), THENCE WEST 169.58 FEET; THENCE ALONG THE WEST LINE EXTENDED OF CRESCENT VALLEY SUBDIVISION NORTH 3 DEGREES 23'31" WEST 836.56 FEET TO THE SOUTHEAST CORNER OF LOT TEN (10), BLOCK ONE (1) OF SAID CRESCENT VALLEY SUBDIVISION; THENCE ALONG THE SOUTH LINE EXTENDED OF SAID LOT TEN (10) WEST 326.41 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING WEST 180.09 FEET; THENCE ALONG THE WEST LINE EXTENDED OF LOT TWELVE (12), BLOCK ONE (1) NORTH 25 DEGREES 48'26" EAST 122.34 FEET TO THE SOUTHWEST CORNER OF SAID LOT TWELVE (12); THENCE ALONG THE SOUTH LINE OF SAID LOT TWELVE (12) NORTH 84 DEGREES 25'58" EAST 173.00 FEET TO THE SOUTHEAST CORNER OF SAID LOT TWELVE (12); THENCE ALONG THE EAST LINE EXTENDED OF SAID LOT TWELVE (12) SOUTH 19 DEGREES 40'26" WEST 134.74 FEET TO THE POINT OF BEGINNING.

Hottovy/1620 West Ln/08.0463.000:

LOT FIFTEEN (15), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE COUNTY RECORDER IN AND FOR HOUSTON COUNTY, MINNESOTA.

AND

THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER (NE¼ SW¼) AND THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE¼ SW¼) OF SECTION NINE (9), TOWNSHIP ONE HUNDRED FOUR (104), RANGE FOUR (4), HOUSTON COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 15, BLOCK ONE, CRESCENT VALLEY SUBDIVISION, HOUSTON COUNTY, MINNESOTA; THENCE WESTERLY ALONG THE NORTH LINE OF SAID LOT 15 A DISTANCE OF 45.00 FEET TO THE POINT OF BEGINNING OF THE LAND TO BE DESCRIBED; THENCE NORTHWESTERLY DEFLECTING TO THE RIGHT 56 DEGREES 27 MINUTES 23 SECONDS, 344.68 FEET; THENCE SOUTHWESTERLY DEFLECTING TO THE LEFT 123 DEGREES 59 MINUTES 36 SECONDS, 281.02 FEET TO A POINT ON THE NORTHWESTERLY EXTENSION

OF THE LOT LINE BETWEEN SAID LOT 15 AND LOT 14, SAID BLOCK ONE, DISTANT 130.13 FEET NORTHWESTERLY OF THE MOST WESTERLY CORNER OF SAID LOT 15; THENCE SOUTHEASTERLY 130.13 FEET ALONG THE NORTHWESTERLY EXTENSION OF THE LOT LINE BETWEEN SAID LOTS 15 AND 14 TO THE MOST WESTERLY CORNER OF SAID LOT 15; THENCE EASTERLY ALONG THE NORTHERLY BOUNDARY OF SAID LOT 15, A DISTANCE OF 206.08 FEET TO THE POINT OF BEGINNING.

**Becker/96 Crescent Ave/08.0452.000:**

LOT FOUR (4), IN BLOCK ONE (1), OF CRESCENT VALLEY SUBDIVISION TO THE TOWN OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

**Botcher/125 Crescent Ave/08.0480.000:**

LOT SIX (6), BLOCK TWO (2), IN CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT, HOUSTON COUNTY, MINNESOTA.

**Dunlap/130 Crescent Ave/08.0454.000:**

LOT SIX (6), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO THE TOWNSHIP OF LA CRESCENT, ACCORDING TO THE RECORDED PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE HOUSTON COUNTY RECORDER, HOUSTON COUNTY, MINNESOTA.

**Clanin/1383 East Ln/08.0482.011:**

LOT SIX (6), BLOCK TWO (2), CRESCENT VALLEY FIRST ADDITION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

**Thorsen/1337 Valley Ln/08.0482.016:**

LOT ELEVEN (11), BLOCK TWO (2), OF CRESCENT VALLEY FIRST ADDITION, LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.

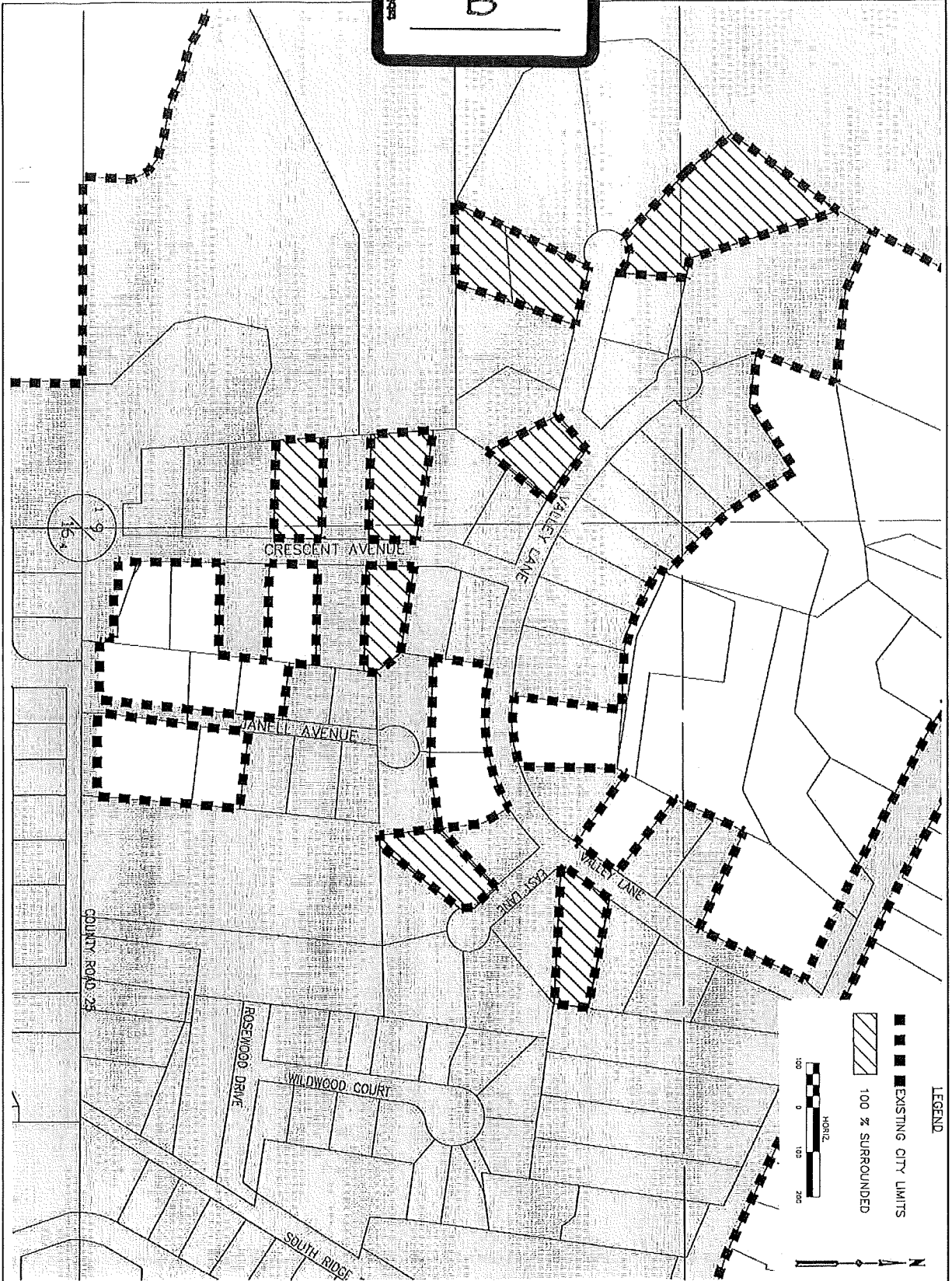
**Gardner/1525 Valley Ln/08.0457.000:**

LOT NINE (9), BLOCK ONE (1), CRESCENT VALLEY SUBDIVISION TO LA CRESCENT TOWNSHIP, HOUSTON COUNTY, MINNESOTA.



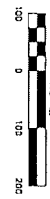
# EXHIBIT

## B



LEGEND

- EXISTING CITY LIMITS
- 100 % SURROUNDED



PROPOSED ANNEXATION BOUNDARIES  
LA CRESCENT, MN  
8008

REVISIONS	
NO.	DESCRIPTION



SCALE: AS SHOWN  
PROJECT NO.  
DRAWN BY:  
CHECKED BY:  
DATE:

**SUMMARY OF ORDINANCE NO. 553**

**AN ORDINANCE OF THE CITY OF LA CRESCENT, MINNESOTA ANNEXING  
LAND LOCATED IN LA CRESCENT TOWNSHIP, HOUSTON COUNTY,  
MINNESOTA PURSUANT TO MINNESOTA STATUTES § 414.033 SUBDIVISION 2(2),  
PERMITTING ANNEXATION BY ORDINANCE**

The City Council of the City of La Crescent, Houston County, Minnesota, hereby ordains:

\*\*\*\*\*

The full text of Ordinance No. 553 marked "OFFICIAL COPY" is on file in the Office of the City Administrator, City Hall, La Crescent, Minnesota 55947, along with a reference draft available and open for inspection to enable a convenient means to ascertain where in the voluminous enactments and in the voluminous regulations enacted/amended hereby are found.

\*\*\*\*\*

Passed and enacted this 23<sup>rd</sup> day of August, 2021.

APPROVED:  
Mikel Poellinger, Mayor

ATTEST:  
Bill Waller, City Administrator

#3.1

TO: Honorable Mayor and City Council Members

FROM: Jason Ludwigson, Sustainability Coordinator

DATE: August 18th, 2021

RE: Planning Commission meeting minutes August 4th, 2021

Attached for your review are the minutes from the August 4th, 2021 meeting of the Planning Commission.

The Planning Commission approved a variance request for 750 shore acres road to allow for a setback of 46 feet from the Ordinary High Water Line. The commission reviewed information about the property at 427 South 3rd Street. Other informational items reviewed included Linda Larson's resignation from the planning commission, Ryan Stott's appointment to the planning commission, and annexation for the Crescent Valley addition.

TO: Planning Commission Members  
Honorable Mayor and City Council members  
FROM: Angie Boettcher, Administrative Assistant  
DATE: August 4, 2021  
RE: Meeting Minutes from August 3, 2021

The Planning Commission met at 5:30 p.m., on Tuesday, August 3, 2021 in the City Council Chambers at City Hall. The following members were present: Dave Hanifl, Annie Stoecklein, Jerry Steffes, Mike Welch, Dave Coleman, and Greg Husmann. City Sustainability Coordinator, Jason Ludwigson, Building/Zoning Official Shawn Wetterlin, and City Administrative Assistant Angie Boettcher were also in attendance. Linda Larson was absent.

1. The meeting was called to order by Chair Hanifl who asked for a motion to approve the June 29, 2021 minutes.

Following discussion Member Steffes made a motion, seconded by Welch to approve the minutes. Minutes approved by consensus.

2. At 5:35 the Planning Commission held a Public Meeting to consider a Variance request for 750 Shore Acres Road to allow for a setback of 46 feet from the Ordinary High-Water Line when the Zoning Ordinance states a setback of 50 feet from the Ordinary High-Water Line.

Chair Hanifl opened the meeting.

The property owners, builder, and neighboring property owners were in attendance and spoke about the request.

Chair Hanifl closed the meeting.

Following discussion Member Husmann made a motion, seconded by Welch to approve the Variance Request with the following findings:

- a. The planning commission approved an eight feet variance for the neighboring (754 Shore Acres) home to the north in 2017.
- b. The lot is shallow compared to other Shore Acres lots.
- c. No concerns have been registered from neighbors.
- d. The Variance does not make the dwelling more visible from the watershed and is not a

- projection further into the flow of the river than the neighboring dwelling.
- e. The requested Variance does not alter the essential character of the neighborhood.
  - f. Infill and housing redevelopment should be compatible with the character of the surrounding neighborhood through appropriate transitions in housing density, styles, setbacks, heights, etc.

Upon a roll call vote, taken and tallied by the Sustainability Coordinator, all members present voted in favor.

Hanifl – Yes  
Husmann – Yes  
Stoecklein – Yes  
Welch – Yes  
Coleman – Yes  
Steffes – Yes

- 3. Building Official, Shawn Wetterlin discussed and answered any questions from the Planning Commission members regarding the rezoning for the property at 427 South 3<sup>rd</sup> Street. The public Hearing will take place at the September 7, 2021 for the Platting.

This was informational only and no action was taken.

- 4. Sustainability Coordinator, Jason Ludwigson informed the Planning Commission of member Linda Larson's resignation.

This was informational only and no action was taken.

- 5. The Sustainability Coordinator informed the Planning Commission of Ryan Stotts appointment to the Planning Commission in September.

This was informational only and no action was taken.

- 6. The Sustainability Coordinator provided an update on the annexation boundaries for the remaining homes in the Crescent Valley addition that have not yet been annexed.

This was informational only and no action was taken.

- 5. Consensus to adjourn at 6:22 pm

It was the Consensus of the Planning Commission members to hold the next meeting on Tuesday, September 7, 2021 at 5:30 pm in the La Crescent City Hall Council Chamber.

# 3.2



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: August 18, 2021  
RE: MnDOT Limited Use Permit Resolution

Attached for review and consideration by the City Council is correspondence received from MnDOT regarding the need to update another of the City's existing limited use permits. This limited use permit pertains to the City's highway beautification projects.

A resolution is attached which we would suggest that the City Council adopt.



**District 6 Right of Way**  
2900 48th Street NW  
Rochester, MN 55901-5848

Office Tel: 507-517-4000  
E-mail: David.Evans@state.mn.us

August 10<sup>th</sup>, 2021

City of La Crescent  
Mayor Mike Poellinger  
315 Main St.  
P.O. Box 142  
La Crescent, MN 55947

Subject: C.S. 2801 (T.H. 16)  
C.S. 2805 (T.H. 61)  
LUP # 2805-0055  
Limited Use Permit for Highway Beautification

Dear Honorable Mayor:

Enclosed find two (2) copies of Limited Use Permit #2805-0055 for Municipal ID Entrance Sign. Please sign where indicated and return to this office for further processing. We also need two (2) original copies of the resolution enclosed to attach to each of the permits. The resolution may need to be reformatted to meet the City of La Crescent requirements.

A final copy will be returned for your records. The City of La Crescent will need to obtain the right to work in the right of way prior to construction.

Please contact me at 507-517-4000 for a permit to perform miscellaneous work on the trunk highway right of way or if you have any additional questions or concerns about this process.

Sincerely,

A handwritten signature in blue ink that reads 'David J. Evans'.

David J. Evans  
Engineering Specialist

Enclosures

cc: District R/W Supervisor, Brian Veronen  
Maintenance Supervisor, Neil Hjelmeland  
File

**RESOLUTION NO. 08-21-29**

**A RESOLUTION TO ENTER INTO A LIMITED USE PERMIT WITH THE  
STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION**

IT IS RESOLVED that the City of La Crescent, Minnesota, enter into Limited Use Permit No. 2805-0055 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for maintenance and use by the City of La Crescent upon, along and adjacent to Trunk Highway No. 61 and limits of which are defined in said Limited Use Permit.

IT IS FURTHER RESOLVED by the City Council of the City of La Crescent, Minnesota that the Mayor and the City Administrator are authorized to execute the Limited Use Permit.

ADOPTED this 23<sup>rd</sup> day of August, 2021.

SIGNED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Administrator





# CITY OF LA CRESCENT

Department of Police

Chief Douglas J. Stavenau

# 3.3



August 10, 2021

Honorable Mayor and City Council Members

City Administrator Bill Waller

RE: Best Western – La Crescent  
Miata Club of Minnesota

A sports car enthusiast group, the Miata Club of Minnesota has an event scheduled at the Best Western and La Crescent Event Center on September 10, 11, 12, 2021. There are an estimated 50 to 60 cars registered and it is requested by the hotel the upper parking lot area at Veteran's Park be closed to public parking and reserved for the group to use.

It is anticipated there would be minimal disruption to the park facility and I would request consideration for the temporary closure for the event to be held. The Police Department will work cooperatively with management of the facilities to accommodate the venue providing barricades and other signage as necessary for the space to be reserved.

Thank you in advance for your consideration.

A handwritten signature in black ink, appearing to be "D. Stavenau".

Douglas Stavenau

Chief of Police

## Cruising to LaCrescent

### **Fall Rally 2021 - September 10th, 11th and 12th**

Our traveling journey begins at the Holiday Station just north of the Hastings Bridge, 12370 Point Douglas Dr S, Hastings, MN. Arrive by 8:30 for a 9:00AM departure. The hotel for the weekend is the Best Western, 509 N Chestnut St, La Crescent, MN 55947. Phone number: (507) 895-1001. The price per night is **\$129.99 plus tax**, which includes Saturday and Sunday breakfasts. Because of a limited block, there is a second hotel, Hampton Inn & Suites, 511 Third Street North, La Crosse, WI 54601. They can be reached at (608)791-4004 to book a reservation.

Be sure to reference the Miata Club of MN when making your reservations before the August 10th Deadline. Friday night dinner at the hotel is provided by the club as well as Saturday night dinner aboard the Queen Paddlewheel Cruise in La Crosse, WI. Lunch on Friday will be at the Hanger 54 Grill at the Eau Claire Airport.

Sunday Lunch will be a soup & sandwich bar at The Bluffs at Coffee Mill golf course. Cost is **\$10.00/person** and must be included with your registration.

Registration forms and checks must be received by Friday, August 13th, 2021

Makes checks payable to Miata Club of MN for **\$75.00/person** (plus **\$10.00/person** for Sunday lunch) and mail your complete form and check to:

**Dave Brinkman, 6400 46th Ave SE, St Cloud MN 56304**

Registration Fee is non-refundable after August 18th

Any questions, please contact:

Dave or Deb Brinkman 612-369-3492 / Ralph or Janet Delperdang 952-898-3604

Bryan or Vicki Alpaugh 651-442-2860 / Mike or Katie Everson 612-860-2120

The registration form is available in the July Newsletter and was e-mailed out to all members. If you are unable to find it just contact one of the committee members listed above.

# 3.4



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: August 19, 2021  
RE: MnDPS – Drivers Exam Lease Agreement

At the August 9th meeting the City Council reviewed a proposed lease to allow the Department of Public Safety to operate a drivers exam station in the current City Council Chambers.


It appears that MnDPS is agreeable to re-locating the service to the Community Room at the Community Building. We will present a revised lease for review and consideration by the City Council when it becomes available.

Prior to COVID-19 there were 30-50 lunch participants on a daily basis that used the Community Room. These individuals will be displaced once a month with the change in location of the driver's exam station. The on-site lunch service has been suspended since the start of the current health pandemic, and is tentatively set to return to in-person service on August 30<sup>th</sup>.



# 3.5



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator   
DATE: August 19, 2021  
RE: Engineering Agreement

Attached for review and consideration by the City Council is an engineering agreement with WHKS to pave the balance of the first phase of the Wagon Wheel Improvement project. It has been a rather lengthy process to work through the environmental review necessary to obtain the required agency approvals. A letter from MnDOT indicating approval to proceed is included, along with a map of the project.

In June of 2020 the City's application to the Minnesota Department of Natural Resources for a Local Trail Connections Program grant was approved. The grant amount is \$86,210 and will pay for 74% of the cost to pave the portion of the first phase of the Wagon Wheel improvement project that is not currently paved.

The total estimated project cost is \$116,500. The City's 2021 general fund budget includes \$30,280 for the local share of the project costs. As of today, we are not sure if the project will be completed in the fall of 2021 or the spring of 2022.

In order to proceed with the project, we would suggest that the City Council approve the engineering agreement. There are funds in the project budget for this expenditure.

The logo for WHKS, featuring the lowercase letters "whks" in a bold, sans-serif font. A thin, curved line arches over the letters from the left.

## PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, by and between **City of La Crescent** hereinafter referred to as the "Client" and WHKS & Co., hereinafter referred to as "WHKS", is made as follows:

WHEREAS, the Client has a need for certain professional services relating to the project described as **Wagon Wheel Phase 1 Paving**.

WHEREAS, WHKS proposes to furnish the professional services required by the Client for said project,

NOW THEREFORE, the Client hereby agrees to retain and compensate WHKS to perform the professional services in accordance with the terms and conditions of this Agreement and the attached Standard Terms and Conditions.

### Scope of Services

WHKS shall perform the following described services for the Client:

**Design, bid, and construction phase engineering services as described on the attached Scope of Services included in Exhibit A.**

### Basis of Compensation

For the services described above, the Client shall remunerate WHKS as follows:

**Items 1-5 - Billed Hourly with an Estimated Fee of \$10,000. Expenses billed at actual cost and mileage at the current published IRS rate per mile.**

Executed this \_\_\_\_\_ day of August, 2021

**City of La Crescent**

**WHKS & co.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

## **Exhibit A to Professional Services Agreement**

### **A. Project Description**

The Project consists of paving the aggregate sections of the Wagon Wheel Trail between the end of Main Street and Shore Acres Road. The project will be funded by a DNR Trail Grant. This project does not include any utility work.

### **B. Scope of Services Provided Under This Agreement:**

#### **1. Project Management and Meetings**

- Perform general project administrative duties including supervision and coordination of the project team, review of project costs and billings, prepare invoices using Consultant's standard forms, preparation of status reports, and general administrative activities.
- Hold kick-off meeting with Client to discuss the project and review the scope.
- Advise the Client of the necessity of obtaining Special Engineering Services as described in Paragraph C., and act as the Client's representative in connection with any such services not actually performed by WHKS.
- Attend one (1) meetings for the project.

#### **2. Assist with DNR Trail Grant Documents**

- Compile and Submit Environmental Assessment Statement with attachments.
- Submit required DNR Trail Grant Construction Items

#### **3. Preliminary and Final Design**

- Prepare preliminary and final plans and specifications to show the character and scope of work to be performed by contractors on the Project.
- Prepare forms of advertisement for bids, contractor's proposal, construction agreement, payment bond and performance bond for approval by the Client, subject to prior review and approval by Client's Attorney, Bond Counsel, and/or Fiscal Agent.
- Prepare opinion of probable construction cost on completed plans and specifications.
- Furnish two (2) original signed copies of the plans, specifications, and other contract documents as required to the Client.
- Furnish plans and specifications to bidders through the use of a web based plan room.
- Answer contractor's questions during the bidding phase.
- Prepare addendums to the contract documents prior to bid letting, if necessary.
- Assist in the receiving and tabulation of Contractors' proposals and assist in awarding construction contract.

#### **4. Construction Administration**

- Provide construction administration assistance during construction. Contract administration assistance activities conducted during project construction include clarification of design details, periodic visits to the construction site to observe the progress of work, review of shop drawings, review periodic payment estimates for completed construction work and recommend payments for processing, prepare change orders when required, and prepare the final summary of construction costs.

- Conduct a preconstruction meeting with Client, Contractor and Utility Owners.
- Provide construction staking.
- Prepare record drawings from Contractor provided "mark-ups" at the completion of the construction.
- Provide construction updates to the Client.

**5. Construction Observation**

- Provide resident project observation services during the construction of the Project. Resident observation is a part time function during construction. Duties are to provide on-site evaluations of the Project progress in accordance with the plans and specifications and report said progress to the Engineer. Additionally, the observer maintains a log book recording conditions at the job site, weather, record of visitors, summary of daily activities, actions taken, observations in general and assists in recording data for eventual preparation of Record Drawings. The observer duties do not include construction means, methods, procedures, and job-site safety. Fee based on 50 hours of observation and travel time.

**C. Special Engineering Services:**

Special Engineering Services are those services not listed above, but which may be required or advisable to accomplish the Project. Special Engineering Services shall be performed when authorized by the Client for additional fees, to be determined at the time authorized.

Special Engineering Services include:

1. Topographic Site Survey
2. Quality control testing and construction materials testing
3. Wetland Delineations or mitigation plans
4. Floodplain and hydraulic/hydrologic modeling
5. Attendance at additional meetings (other than those listed above)



Minnesota Department of Natural Resources  
Division of Parks and Trails  
500 Lafayette Road  
St. Paul, MN 55155-4039

August 17, 2021

Bill Waller, City Administrator  
City of La Crescent  
315 Main Street  
La Crescent, MN 55947

RE: City of La Crescent  
Wagon Wheel Trail Project, Project #C003-20-3C

Dear Bill Waller:

You may recall you received a conditional agreement/contract for the above referenced project. We have now received all the required environmental and SHPO documents and this letter serves as authorization to continue with your project and incur costs in accordance with the agreement.

The updated Financial Management Manual outlines the paperwork needed to receive reimbursement. It is available at <http://www.dnr.state.mn.us/grants/recreation/index.html>. Click on the appropriate grant program you have been awarded. The manual is listed under Project Administration in the “**For the Grantee**” section. Click on Project Administration and look under Grant Expenditures and Requests for Reimbursement for the manual and forms. Please forward this link to the person that will be completing the reimbursement documentation.

Do not hesitate to call or email me if you have any questions regarding this agreement.

Sincerely,

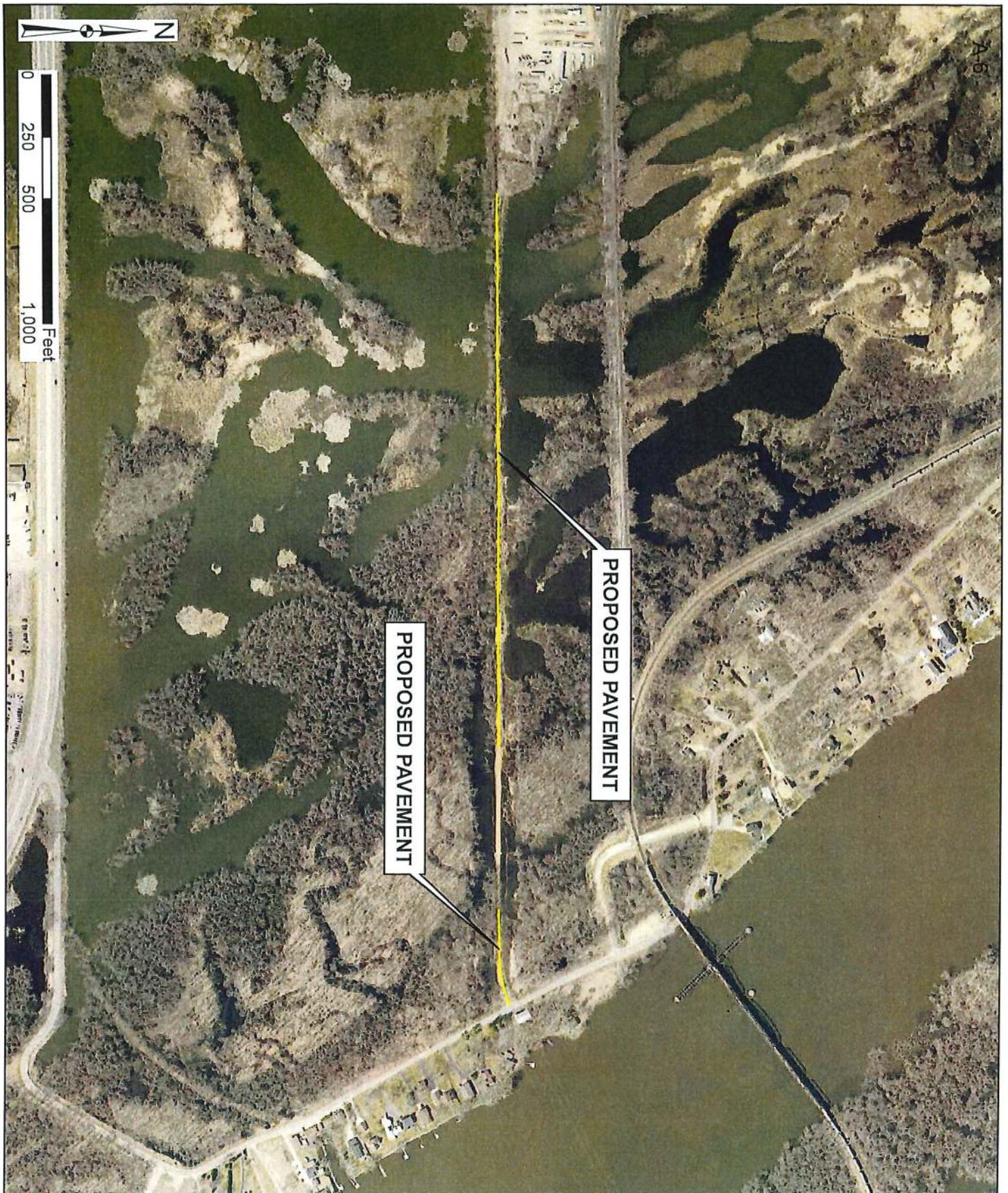
*Daniel Golner*

Daniel Golner, Grant Coordinator  
Division of Parks and Trails  
(651) 259-5599  
[Daniel.golner@state.mn.us](mailto:Daniel.golner@state.mn.us)

Enclosure

cc Terry Erickson, Community Development Director  
File #C003-20-3C





CITY OF LA CRESCENT

PROJECT SITE LEVEL MAP

WHKS No.9233



#3.6



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: August 19, 2021  
RE: Capital Equipment Grant

The City has received a MnDOT Capital Vehicle Grant agreement to purchase a new City bus for use in the local transit service. The current City bus is a 2015 and has 246,826 miles on it.

The total estimated project cost is \$164,000, with the grant paying for 90% of the acquisition cost of the new vehicle. The City share is 10% of the total project cost, which amounts to \$16,400.

In order to proceed, we would suggest that the City Council approve the grant agreement and authorize the required signatures, and modify the 2017 capital equipment certificate to reflect this expenditure.

# 3.7



TO: Honorable Mayor and City Council Members  
FROM: Bill Waller, City Administrator *Bill*  
DATE: August 19, 2021  
RE: City Restraining Order

The City Attorney will review this with the City Council at the meeting.